INTERNATIONAL COLLEGE
Preschool
Admission 2015- 2016

I. Vacancies
Openings are available in Nursery and Petite Section ONLY. Applicants to other classes will be considered only in case of vacancies.

II. Requirements
1. Age limit: Applicants to the Nursery/Petite Section level must be three years of age by September 30, of the academic year for which they are applying.
2. Readiness: All Nursery/Petite Section students need to be toilet trained before starting the school year.

III. Application Forms: These may be obtained from the Preschool Office between Monday January 19, and Monday February 2, 2015. Upon returning the forms, please include the following:
1. Three recent passport pictures of the candidate.
2. Two photocopies of the I.D. Card.
3. A photocopy of the Birth certificate from the hospital in which the child was born.
4. A photocopy of the diploma if parent(s) are I.C. graduates.
5. The application fee needs to be paid in the Business Office (Thomson Hall) (L.L. 300,000)

Please return the application forms no later than Monday February 2, 2015.

IV. Interviews
1. Each child will be interviewed on Saturday February 21, 2015 between 8:00 and 1:00.
2. Parents will be informed of the specific interview appointment of their child, once the completed application form has been submitted to the Preschool Office.

V. RESULTS
1. The school’s Admission Committee will evaluate each candidate according to the existing policy.
2. The Committee’s decision will be issued in writing from the Preschool Office on Monday March 2, 2015. Please make sure you pick it up. If, for any reason, (after your child has been accepted) you do not wish to enroll him/her at I.C., please call so the vacancy can be allocated to others.

VI. Registration Procedures
The deadline for the down payment of the 1st semester fee and the development fee is Friday March 13, 2015. No extension after deadline for payments. Every new student is charged a once-only, nonrefundable development fee. All admission fees are paid at the Business office.

Please note that the school day at the Nursery /Petite Section level begins at 7:40 a.m. and ends at 1:00 p.m.

N.B.: The College receives more applications than it can accommodate and sometimes finds itself having to turn down applications of highly qualified students. We strongly recommend that you apply to other schools.

For the latest updated information please check the IC web site: www.ic.edu.lb or call the Preschool office: 01-360837 Ras Beirut or 04-911246 Ain Aar.

The Administration
January 19, 2015
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