

International College Libraries Library Internet Acceptable Use Policy

PURPOSE STATEMENT

The International College Libraries provide access to the Internet as one means of fulfilling its mission to inform, educate, entertain, and culturally enrich students and staff by providing books and other library resources, facilities and professional services for their use. All Internet resources accessible through the libraries are provided equally to all users, with the understanding that it is the individual user's responsibility to demonstrate judgement, respect for others, and appropriate conduct while using Library resources and facilities.

Internet computers will not be used for illegal activity, to access illegal materials, or to access materials that by local community standards would be considered obscene. Library staff are authorized to take prompt and appropriate action to enforce the rules of conduct (listed below) and/or to prohibit Internet use by persons who fail to comply with the Internet Acceptable Use Policy as stated or implied herein.

The International College Libraries support the right and responsibility of parents to direct the use of the Internet by their own children.

LIBRARY-DEVELOPED Links

At times, IC librarians provide a variety of prepared links to websites in order to facilitate use of the Internet. Users should recognize, however, that the Library is not responsible for changes to the content of linked sites, nor for the content of sources accessed through subsequent links. Library staff will provide assistance to Internet users to the extent that time and patron demands allow.

RULES OF CONDUCT

1. Internet computers will not be used for illegal activity, to access illegal materials, or to access materials that by local community standards would be considered obscene.
2. Library staff may limit use of computer equipment as and when needed.
3. Installation, downloading, or modification of software is prohibited.
4. Users will respect copyright laws and licensing agreements.
5. Users will not make any attempt to gain unauthorized access to restricted files or networks, or to damage or modify computer equipment or software.
6. Users must sign up to use the Internet using the library's Internet sign-up sheet. Students must present their ID cards at the circulation desk when they sign up for an Internet computer. Terminals will not be "reserved" for persons who are not in the immediate vicinity when their name is called, and telephone reservations will not be taken.
7. Access sessions will be limited to thirty minutes, unless otherwise authorized by the librarian in charge.
8. Users must end their session and leave the terminal when asked to do so by authorized library staff.
9. Upon completion of an Internet access session, a user may be required to wait 30 minutes before signing up for another session.
10. The number of Internet sessions available per day may be limited by the Head Librarian. Such limitations will be dependent on facility-specific demand in order to provide access for the majority of users.
11. Users will respect the privacy of other users, and will refrain from attempting to view or read material being used by others.
12. By mutual agreement, two persons may share one access session as long as their behavior or conversation does not disturb other users or Library staff.

TERMINATION OR PROHIBITION OF USER ACCESS

Librarians are authorized to terminate any user's access session, or to prohibit a user from subsequent access sessions for up to two weeks, if they have cause to believe that the user has failed to comply with the Internet Acceptable Use Policy and/or Rules of Conduct.

Internet users whose access session has been terminated or prohibited will be given information concerning the process to protest the action and/or request that Internet access privileges be reinstated. Temporary or permanent denial of Internet privileges at any library facility will be effective at all International College Libraries' facilities.

We ask all students who wish to access the Internet in IC libraries to sign the attached sheet entitled "Students Internet Agreement Sheet".

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